

## MINUTES OF THE SCG MEETING HELD ON 11 JANUARY 2011

Present: Jeannette Verspui, Renu Ballantine, Deon Ellis, Jill Chomowitz, John Todd, Pauline Markey, Donna Brackstone-Drake, Liz Holloway

Jeannette welcomed all the SCG Members to the meeting.

### 1. *Action Points:*

- Deon and Jill to send in photos and bios for the website.
- Secondary school letter from Mrs. Restivo to be sent out again as not received by all families.
- SCG reports to be sent 1 week before meetings (14 Feb for next meeting). Sarah
- Sarah Johnson to attend a future meeting to present updated Arabic Plan
- Bulletin Board for parent notices to be reviewed
- All SCG parents are VERY positive about the school

### 2. *Head of School's Report:*

- The Leadership Team were very happy with the visit outcomes of Ann McPhee's visit
- The judgements made by the Leadership Team about the quality of teaching were agreed
- The Learning Walk with the SCG was a useful exercise and should be continued in subsequent visits
- A question was raised over the internet issue as to whether this was a Qatar issue or whether there could have been more proactive planning
- SCG were very impressed at the low staff turnover

### 3. *School Improvement Plan:*

- Renu and John met and agreed a strategy for the SCG to discuss the document
- Jill asked for clarification on the sections and it was explained that this was a generic WCL documents and is used with a termly self-evaluation
- The SCG felt the SIP was comprehensive and congratulated the school
- The question was how the SCG could add value and use different perspectives and out of the box thinking to add to the process
- John presented section 3 to give an insight on how the SIP links from the School Review 2 years ago and what has been accomplished and what the current priorities are.
- The March meeting will be for the SIP only
- Each SCG parent will take some sections and discuss with a designated school member. Sarah Johnson will also be involved
- Meetings to be held before 03 Feb, parents meet together after this and then feedback to school before 01 March
- John will prepare a list to explain the technical vocabulary and meet with SCG parents on Monday 17<sup>th</sup>, 8AM – 9AM

### 4. *Internet at Madinat Khalifa:* already discussed

5. *From Parent Representatives:*

- (Jill) Last school newsletter was excellent. John commented that it is used by the company across the world as an example of a learning focussed newsletter for parents
- (Jill) School reports – the week in November was progress week to assess where the children are. It is not a formal testing week. School needs to communicate this again to parents before next progress week.
- (Jill) plans for sport, etc are within the SEAL section of the School Improvement Plan

6. *From Campus Principals:*

- Gharaffa – sad news about the camp being cancelled on safety grounds
- Madinat Khalifa – buddy system very impressive and also being used informally at Gharaffa.

7. The meeting closed at 8.06 PM

Next SCG Meeting: Tuesday 01 March 2011, 6.30 PM at Madinat Khalifa